

| <b>Research and Graduate Education</b>  |   |
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| <b>1999 Top Goals and Evidence of Progress</b>  |   |
| <i>Goal and Strategies</i>  | <b>Evidence of Progress</b>   |
| <b><i>Goal 1: Establish a service orientation for the office of the Vice Chancellor for Research and Graduate Education</i></b> |   |
| Hire an assistant to the Vice Chancellor  | Suelynne Cassidy was appointed to this position.  |
| Create an analyst position to monitor office activities   | Funding has just been identified to create a position for a database specialist.  |
| Create a training/education program for ERA and responsible conduct of research   | The position for a coordinator will be filled by this spring. The position will support programs on both the Indianapolis and Bloomington campuses.   |
| Create a Webmaster position to improve communication  | Assigned the webmaster responsibilities to an existing employee, Linda Knight.  |
| <b><i>Goal 2: Promote interdisciplinary programs</i></b>  |   |
| Create a blue ribbon task force for interdisciplinary excellence  | After creating a very lengthy letter of charge, it was decided that it would be better to divide the tasks among specific groups. The new interdisciplinary center – Chemical-Biological Informatics will be used as a model to address a number of key issues to successfully operate interdisciplinary centers. |
| Focus the role of the Graduate Affairs Committee on interdisciplinary programs  | It was determined that general policies for interdisciplinary programs should be first established before the Graduate Affairs Committee engages in promoting new interdisciplinary programs.   |
| <b><i>Goal 3: Organize the Graduate School to be a strong operating unit</i></b>  |   |
| Recruit an Associate Dean of the Graduate School  | Dr. Sherry Queener was appointed to succeed Dr. Sheila Cooper.  |
| Promote the creation and use of graduate certificate Programs   | The Graduate Affairs Committee is completing the development of a policy for graduate certificates.   |
| Create a training program for postdoctoral fellows and postdoctoral researchers   | With the assistance of Dr. Marilyn Lantz, a detailed outline for the program has been developed. Agency funding is being sought.  |
| Implement the recommendations of Graduate Non Degree Services Task Force  | Applicants for the GND may now apply through the Graduate Office, the CLN, and the Registrar's Office.  |
| Create a fund for capital equipment replacement   | Completed   |
| <b><i>Goal 4: Improve the Infrastructure for Research</i></b>   |   |
| Create a Council of Associate Deans for Research  | Established and meets monthly   |
| Create a faculty advisory group   |   |
| Strengthen R&SP operations  | 1. Phase 1 of the ERA system, the proposal routing form should be ready for testing in February 2000. Phase 2, the budget develop-  |

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|   | <p>ment module should ready for testing by summer 2000.</p> <p>2. Created and filled the position of assistant director for Sponsored Program Administration. Reclassified all of the support staff of the</p> <p>Research Compliance Office.</p> <p>3. Implemented a tracking system to improve the timeliness of processing industrial contracts.</p> <p>4. Upgraded the computers and software for the R&amp;SP office.</p> |
| <b><i>Goal 5: Strengthen activities for research compliance</i></b>                             |  |
| Create a compliance advisory committee  | Convened University IACUC and IRB chairs. Have informally discussed collaboration with other compliance offices.   |
| Develop programs on responsible conduct of research   | A program outline has been drafted and soon will be ready for faculty review. This is being done in partnership with FIS, RUGS, & R&SP.  |
| <b><i>Goal 6: Improve the services provided by the Sponsored Program Development Office</i></b> |  |
| Relocate the Sponsored Program Development Office to a more easily accessible central location  | The office has been merged with the Teaching Learning Resource Center and renamed as the Office for Professional Development. It is located in the University Library.   |
| Add staff support to the Sponsored Program Development Office                                   | For interim purposes, a graduate assistant was hired. A new position has been classified and recruiting has begun.   |

| <b>Research and Graduate Education</b>  |  |  |
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| <b>Top Goals for 2000</b>   |  |  |
| <b>Goals and Strategies</b>   |  | <b>Performance Indicators/Milestones</b>   |
| <b><i>Goal 1: Promote development of interdisciplinary programs</i></b>         |  |  |
|   | Promote collaborations between the Indianapolis and Bloomington campuses   | Number of new collaborations created   |
|   | Revise policy (IUPUI and IU) on establishing centers   | Completed policy posted on Web   |
|   | Refine operating practices to enhance interdisciplinary activities   | Improvement of specific practices such as sharing of IDC and appropriate faculty rewards for interdisciplinary activities                |
| <b><i>Goal 2: Increase the quality and the numbers of graduate students</i></b> |  |  |
|   | Improve our presence on the Web  | New Web pages, better contact with students on campus, increase number of inquiries, have at least 20% applications filed electronically |
|   | Increase effectiveness of recruitment by increasing the number of fellowships  | Increase the number and quality of students in Ph.D. programs  |
|   | Build a cadre of supportive alumni   | Graduates complete exit survey   |
|   | Increase diversity by expanding summer research opportunity program  | Increase the number of applicants from students who participated in the program  |
| <b><i>Goal 3: Facilitate the development of new graduate programs</i></b>       |  |  |
|   | Develop policies and procedures for the creation of graduate certificate programs  | Creation of new certificate programs   |
|   | Facilitate the development or refinement of new master's degrees and Ph.D. programs  | Increase the number of new programs  |
| <b><i>Goal 4: Strengthen actives for research compliance</i></b>                |  |  |
|   | Start providing sessions for faculty on responsible conduct in research  | Increase the number of faculty members participating in the program  |
|   | Start providing sessions for administrative staff on responsible conduct in research   | Increase the number of administrative staff participating in the program   |
| <b><i>Goal 5: Enhance research support services</i></b>                         |  |  |
|   | Continue developing the ERA system (proposal routing form, budget development forms, and research compliance protocols – biosafety, human and animal subjects).  | Implementation of the Proposal Routing Form, and the Proposal Budget Development Forms   |
|   | Improve services of the proposal processing office though staffing changes and training materials for faculty and staff  | Reduce staff turnover, and reduce time to set up awards.   |
|   | Improve the process of contract proposals in the Corporate/Industrial office. Complete the development of a tracking database and develop procedures to keep faculty and administrators informed of the status of pending contracts. | Reduce the average time for pending contract negotiations to be completed.   |
|   | Fill Grant Development Coordinator position in the Sponsored Program Development office  | Position filled  |
|   | Perform an analysis of outcomes for projects funded through the internal grant programs at IUPUI   | Documentation of the activities that have affected development of sponsored research activities.   |
|   | Develop marketing and training materials to work toward 100% faculty participation in the Community of Science (COS) Profile system  | Increased participation in the COS Profile System  |