

## 1999 Planning Summary for Parking & Transportation Services

Goal	Indicators	Evidence
1. Purchase a computing system to integrate all aspects of the dept. and interface with University Payroll and Bursar systems.	<ul style="list-style-type: none"> <li>• Investigate the programs' ability to integrate all aspects of the dept.</li> </ul>	<ul style="list-style-type: none"> <li>• Parking permit registration, Enforcement, and Accounting are working simultaneously from the same system.</li> </ul>
	<ul style="list-style-type: none"> <li>• Investigate the programs' ability to interface with other University Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Conversations are being held with administration regarding connecting with other university systems.</li> </ul>
2. Restructure the organization of the department by adding an Assistant Director and Maintenance Supervisor to the management team.	<ul style="list-style-type: none"> <li>• Create an Assistant Director and Maintenance Supervisor job descriptions.</li> </ul>	<ul style="list-style-type: none"> <li>• Interviews are complete.</li> </ul>
	<ul style="list-style-type: none"> <li>• Create budget line for positions.</li> </ul>	<ul style="list-style-type: none"> <li>• Positions are filled.</li> </ul>
3. Develop a special event signage program to better inform the campus community of special activities on campus and help the flow of traffic.	<ul style="list-style-type: none"> <li>• Design completed by Corbin Designs.</li> </ul>	<ul style="list-style-type: none"> <li>• Installation is complete.</li> </ul>
	<ul style="list-style-type: none"> <li>• Design approved by Exterior Signage Committee.</li> </ul>	<ul style="list-style-type: none"> <li>• Payment has been made.</li> </ul>
	<ul style="list-style-type: none"> <li>• Positions located and approved by Grounds, Architect's Office, and Parking Services.</li> </ul>	
4. Plan, design and construct the expansion of parking lots 73, 74, and 92.	<ul style="list-style-type: none"> <li>• Identify Reserve fund for Construction Budget.</li> </ul>	<ul style="list-style-type: none"> <li>• Design approved.</li> </ul>
	<ul style="list-style-type: none"> <li>• Design complete.</li> </ul>	<ul style="list-style-type: none"> <li>• Construction complete.</li> </ul>
5. Revise departmental guidelines and expectations for each area within the department to include Attendants, Customer Service, Accounting	<ul style="list-style-type: none"> <li>• Redesign a Business Manager job description to include giving the orientation for all new Parking Team Members</li> </ul>	<ul style="list-style-type: none"> <li>• Orientation Program complete for Enforcement, Accounting, and Attendant positions.</li> </ul>

Goal	Indicators	Evidence
Service, Accounting, Enforcement, Maintenance, and Shuttle Services.	Members. <ul style="list-style-type: none"><li data-bbox="574 296 854 386">• Created reference books for each new Team Member</li></ul>	